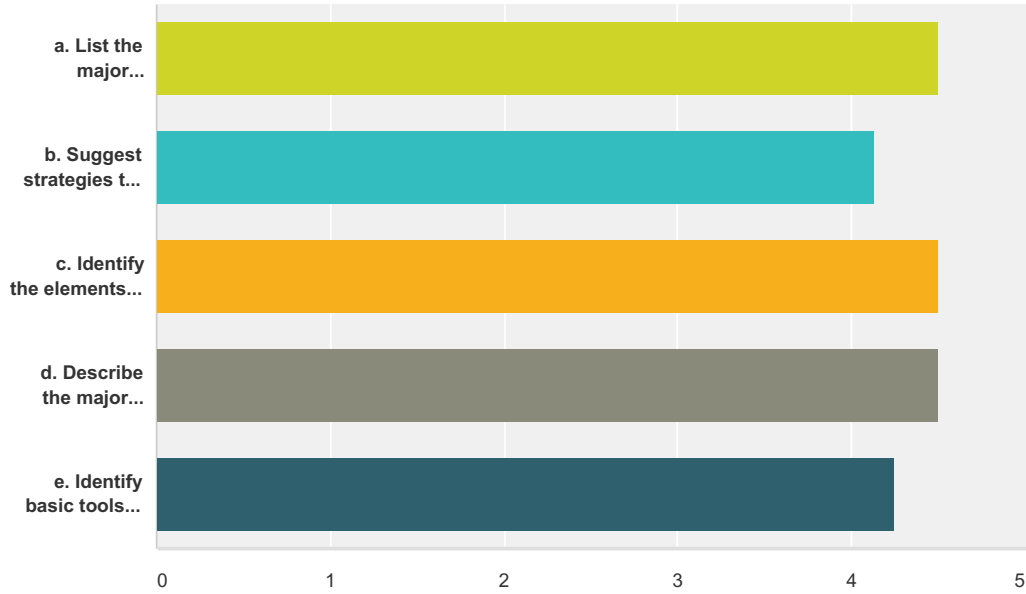


Q1 Assess the workshop from the standpoint of what you gained from the experience: How well did the workshop meet the following stated objectives? DAY 1

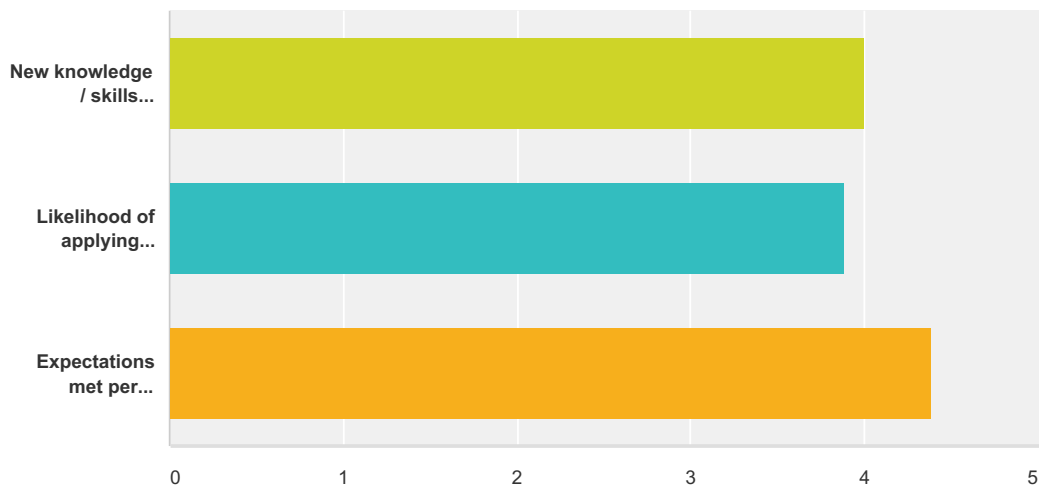
Answered: 8 Skipped: 0



	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
a. List the major processing challenges posed by electronic records;	0.00% 0	0.00% 0	0.00% 0	50.00% 4	50.00% 4	8	4.50
b. Suggest strategies to mitigate them;	0.00% 0	0.00% 0	12.50% 1	62.50% 5	25.00% 2	8	4.13
c. Identify the elements of an integrated arrangement and descriptive program for electronic materials;	0.00% 0	0.00% 0	12.50% 1	25.00% 2	62.50% 5	8	4.50
d. Describe the major standards supporting descriptive systems for electronic materials;	0.00% 0	0.00% 0	12.50% 1	25.00% 2	62.50% 5	8	4.50
e. Identify basic tools that will help you to arrange and describe born-digital records.	0.00% 0	0.00% 0	0.00% 0	75.00% 6	25.00% 2	8	4.25

Q2 How would you rate the:

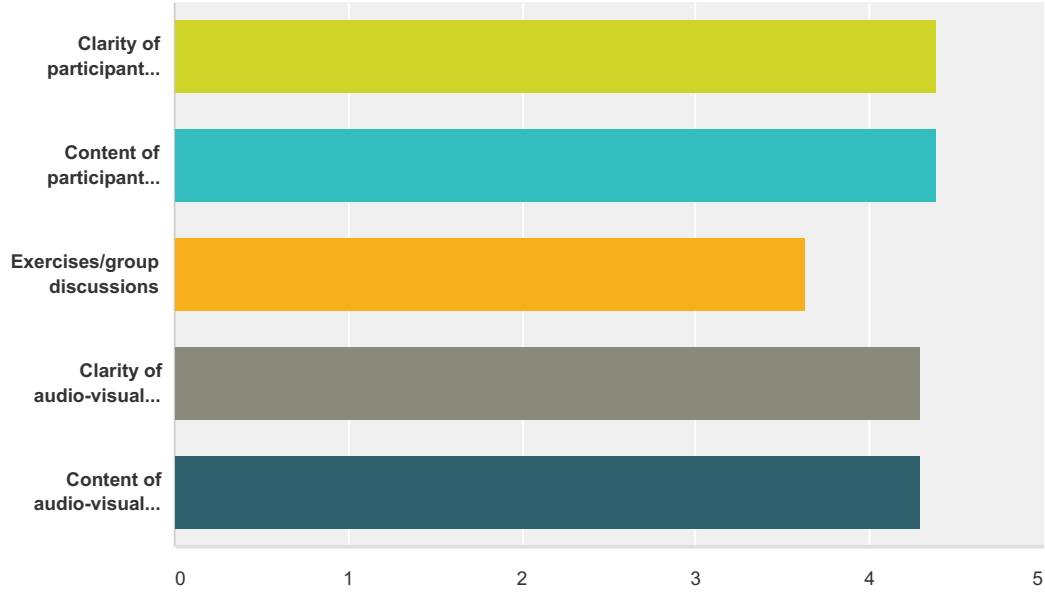
Answered: 8 Skipped: 0



	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
New knowledge / skills acquired	0.00% 0	0.00% 0	25.00% 2	50.00% 4	25.00% 2	8	4.00
Likelihood of applying concepts to your work	0.00% 0	12.50% 1	25.00% 2	25.00% 2	37.50% 3	8	3.88
Expectations met per advertising	0.00% 0	0.00% 0	12.50% 1	37.50% 3	50.00% 4	8	4.38

Q3 Rate the methods and materials relative to their value in accomplishing the workshop:

Answered: 8 Skipped: 0



	Poor	Fair	Average	Good	Excellent	N/A	Total	Weighted Average
Clarity of participant handouts	0.00% 0	0.00% 0	12.50% 1	37.50% 3	50.00% 4	0.00% 0	8	4.38
Content of participant handouts	0.00% 0	0.00% 0	0.00% 0	62.50% 5	37.50% 3	0.00% 0	8	4.38
Exercises/group discussions	0.00% 0	12.50% 1	25.00% 2	50.00% 4	12.50% 1	0.00% 0	8	3.63
Clarity of audio-visual aids	0.00% 0	0.00% 0	12.50% 1	37.50% 3	37.50% 3	12.50% 1	8	4.29
Content of audio-visual aids	0.00% 0	0.00% 0	0.00% 0	62.50% 5	25.00% 2	12.50% 1	8	4.29

Q4 What aspect of the workshop methods/materials was most valuable to you? Why?

Answered: 8 Skipped: 0

#	Responses	Date
1	Seeing and hearing examples of what was being explained was very helpful in putting the information in context of the real world. I will refer to the material and my notes as I begin to build a digital repository. I feel that I learned a new way to communicate with our IT director in that I can better explain why we need to secure, preserve and document our digital collections.	4/9/2016 5:11 PM
2	Solidifying the similarities and differences between analog and electronic records; Description of steps needed for managing e-recs and real tools to use, especially fixity tools; Visualization of the AIP	4/7/2016 2:07 PM
3	The introduction to the various tools/software for managing electronic records. Outlining the basics for creating AIPs.	4/5/2016 10:37 AM
4	I found the comparison of electronic arrangement and analog arrangement was very valuable and helped make the process of the A&D of electronic records more understandable; it is very useful to me because I manage the processing projects at my current institution and teach students how to process collections from start to finish.	4/4/2016 12:21 PM
5	Clarification on the requirements regarding metadata (i.e. what counts for digital files) as well as how checksums are used to verify the integrity of files.	4/4/2016 10:17 AM
6	The workbook is a trove of information that I'm grateful for--even if we whisked through parts of it, it's there for me to explore further.	4/3/2016 4:41 PM
7	the practical parts - actually using the tools; also the strong parallel examples of physical and digital records	4/1/2016 6:45 PM
8	The discussions and hands-on parts were very helpful	3/31/2016 7:15 PM

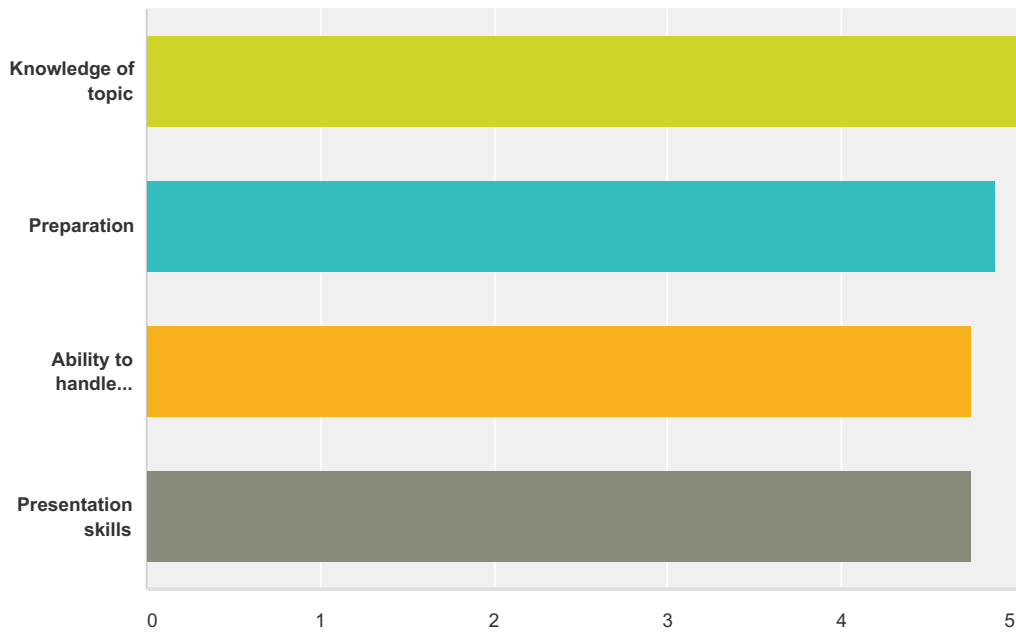
Q5 What aspect of the workshop methods/materials would you change? Why?

Answered: 8 Skipped: 0

#	Responses	Date
1	The checksum portion of the class moved a little too quickly for me but that is an entirely new concept so I had a lot more to absorb. The exercises would have easier to do if we had done one together in class to be reinforced by then working on our own.	4/9/2016 5:11 PM
2	I had difficulty with the abstractness of Exercises 3 and 4, since I don't yet have much in the way of sample digital materials in my repository. A concrete example or two, worked through with the whole class, on designing an AIP and doing the actual A&D processes would have been more helpful to me.	4/7/2016 2:07 PM
3	I felt the workshop was lacking in direct, hands-on experience. Much of the day was spent reviewing related terminology. I feel that this could be significantly condensed and that more of hands-on aspects (of the second day?) could be folded into this session.	4/5/2016 10:37 AM
4	I think that it would be great to have more concrete examples of an implemented OAIS system, the concept was very abstract and the discussion was helpful at clarifying but it might be even clearer yet with better examples.	4/4/2016 12:21 PM
5	While how to handle collections including both physical and digital materials was addressed to some degree, it would have been helpful to at least slightly cover instances in which a complete collection includes digitized material which is also remaining in physical form in the collection.	4/4/2016 10:17 AM
6	We needed more time and guidance in actually using the tools; the hands-on part was left as more or less optional which was somewhat disappointing. I would have appreciated seeing how close I came to understanding what elements come from what sources, etc.	4/3/2016 4:41 PM
7	nothing	4/1/2016 6:45 PM
8	For the one-day workshops it would be helpful to eliminate the references to day two.	3/31/2016 7:15 PM

Q6 How would you rate the individual instructor?

Answered: 8 Skipped: 0



	Poor	Fair	Average	Good	Outstanding	N/A	Total	Weighted Average
Knowledge of topic	0.00% 0	0.00% 0	0.00% 0	0.00% 0	100.00% 8	0.00% 0	8	5.00
Preparation	0.00% 0	0.00% 0	0.00% 0	12.50% 1	87.50% 7	0.00% 0	8	4.88
Ability to handle questions	0.00% 0	0.00% 0	0.00% 0	25.00% 2	75.00% 6	0.00% 0	8	4.75
Presentation skills	0.00% 0	0.00% 0	0.00% 0	25.00% 2	75.00% 6	0.00% 0	8	4.75

Q7 Additional Comments for Instructor:

Answered: 2 Skipped: 6

#	Responses	Date
1	Seth was extremely knowledgeable and engaging. He delivered an enormous amount of information in a focused and methodical way. I will look for future classes that he teaches!	4/9/2016 5:15 PM
2	There are a few typos and grammatical mistakes in the presentation that need to be addressed (i.e. DAS Core Competencies are numbered wrong). I learned a lot from the workshop and am happy that I took it. I look forward to taking the second part of this workshop soon.	4/4/2016 12:21 PM

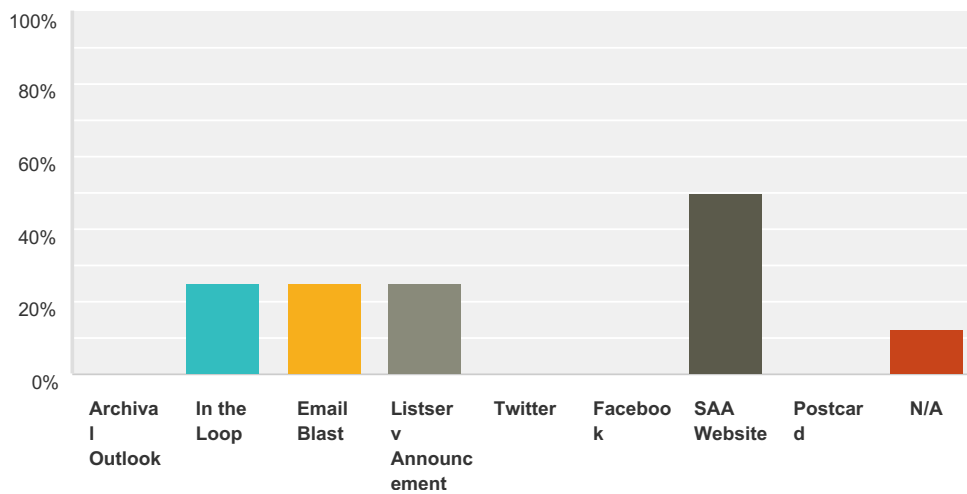
Q8 What other workshop topics do you need for your continuing education and where would you like to see them held? (List city and state please).

Answered: 8 Skipped: 0

#	Responses	Date
1	As many workshops as you can possibly hold in the Northeast, Boston area would be greatly appreciated! ADER #2 would be extremely beneficial in this area.	4/9/2016 5:17 PM
2	Pretty much all of them...but specifically: Appraisal (analog and digital); Copyright and privacy issues (analog and digital); Project management; Collections Management Systems; Metadata; Digital preservation. Also the 2nd part of the ADER workshop. Bangor, Maine, would be ideal! Barring that, somewhere in New England. Or in the vicinity of Princeton, New Jersey.	4/7/2016 2:24 PM
3	Arrangement and Description of Electronic Records II Boston, MA	4/5/2016 10:39 AM
4	New York, New York Arrangement and Description of Electronic Records, Part II Appraisal of Electronic Records Accessioning and Ingest of Electronic Records Managing Electronic Records in Archives	4/4/2016 12:21 PM
5	Other elements of digital archival training. Held in Groton, CT or other major cities ideally as close as possible. (I.E. Hartford, CT or Providence, RI.)	4/4/2016 10:21 AM
6	Boston, MA	4/3/2016 4:43 PM
7	it sounded like the day 2 of this session would be very helpful, Boston, MA	4/1/2016 6:46 PM
8	I need the rest of the DAS workshops. Boston, Worcester, or Springfield, MA, or Hartford, CT, or Brattleboro, VT would be easiest for me to attend, since I do not have professional development funds.	3/31/2016 7:17 PM

Q9 How did find out about this workshop? Please check all that apply:

Answered: 8 Skipped: 0

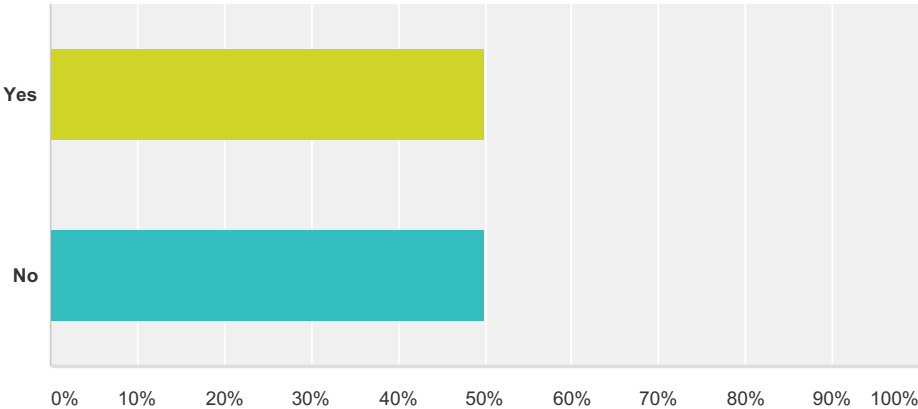


Answer Choices	Responses
Archival Outlook	0.00% 0
In the Loop	25.00% 2
Email Blast	25.00% 2
Listserv Announcement	25.00% 2
Twitter	0.00% 0
Facebook	0.00% 0
SAA Website	50.00% 4
Postcard	0.00% 0
N/A	12.50% 1
Total Respondents: 8	

#	Other (please specify)	Date
1	NEA Conference brochure	4/9/2016 5:17 PM
2	New England Archivists conference information	4/7/2016 2:24 PM
3	colleague	4/1/2016 6:46 PM
4	NEA conference information	3/31/2016 7:17 PM

Q10 May we use your evaluation and name for testimonials?

Answered: 8 Skipped: 0



Answer Choices	Responses
Yes	50.00% 4
No	50.00% 4
Total	8

#	Name (optional)	Date
1	Kaari Mai Tari	4/9/2016 5:17 PM
2	Elizabeth Fox-Corbett	4/4/2016 12:21 PM